



Janitorial Service Order Form

GST No. **R121403414**

In order to arrange for janitorial service please complete this form:

SHOW: _____ SHOW DATES: _____

CONTACT NAME: _____ BOOTH #: _____

COMPANY NAME: _____

ADDRESS: _____ CITY: _____

PROVINCE / STATE: _____ EMAIL: _____

POSTAL CODE / ZIP: _____ PHONE #: _____ FAX #: _____

CREDIT CARD #: _____ EXPIRY DATE: _____

CARD HOLDERS SIGNATURE: _____

VISA MASTERCARD AMERICAN EXPRESS

RATES (includes vacuuming, dusting, cleaning of tables and emptying wastebaskets)

One Clean Only (minimum charge \$40.00)	21¢/sq.ft. x _____ x 1 Day = \$ _____
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Daily Cleaning (must be more than one clean)	
under 1000 sq.ft.	15¢/sq.ft. x _____ x _____ Days = \$ _____
1001-2500 sq. ft.	14¢/sq.ft. x _____ x _____ Days = \$ _____
2501-5000 sq.ft.	12¢/sq.ft. x _____ x _____ Days = \$ _____
5001-10,000 sq.ft.	11¢/sq.ft. x _____ x _____ Days = \$ _____
10,001 sq.ft. + over.....	10¢/sq.ft. x _____ x _____ Days = \$ _____
Steam Cleaning	20¢/sq.ft x _____ x _____ Days = \$ _____
Additional waste removal \$41.00/pick-up. Please provide details below under 'Special Requirements'.	\$ _____
On-Site Order Charge/Additional Charges _____	= \$ _____

The above rates are based on gross booth area. Prices are in Canadian funds.

Additional charges would be pending for carpet in need of special attention due to food sampling demonstrations, hair, wood, metal shavings, grease or oil.

Additional exhibit cleaning is available @ \$41.00 per hour (minimum 4 hours).

Special Requirements:

ALL ORDERS MUST BE PREPAID IN FULL -- ON-SITE ORDERS ADD 25%
Please retain a copy of your order form as credit card receipts will not be provided

The Metro Toronto Convention Centre is the exclusive provider of all cleaning services. External companies (including display houses) are prohibited from performing any type of janitorial service within the building.

DATE: _____ 20 _____	SUB-TOTAL _____
AUTHORIZED CUSTOMER SIGNATURE: _____	GST 5% _____
	TOTAL PAID _____

Return completed form to:
 Metro Toronto Convention Centre, Exhibitor Services
 255 Front Street West, Toronto, Ontario M5V 2W6
 Telephone: 416-585-8387 Facsimilie: 416-585-8388
 Website: www.mtccc.com